

**Assiniboine College Students' Association
Annual General Meeting
November 19, 2025
Cafeteria Classroom & Online**

In-Person Members: Alec Walters, Arman Aiaz, Danielle Fisher, Emeke Ofunim, Faith Kennedy, Gabrielle Fisher, Juliet Rameriez, Keira McKay, Lexi Anderson, Marbert Tagbaccola, Elizabeth Yawson, Amanda Shafack, Dolapo Akinoh, Reagan Amoetule, Eniola Martins, Israel Adonirum, Taylor Jones, Tayo, Oladyo Shosamya, Emmanuel Afriyie, Daniela Heinrichs, Laura Martin, Arianna DeLeon, Raymundo Garcia, Elaiza Estabillo, Sophia Maceda, Mitchell Cook, Tushar Datta, Oloruntoba Olatunbosun Akinsulie, Justin Myers, Temilolua Owolabi

Online Members: Haley Bone, Sunanda Jiang

Minutes

Item	Discussion	Action
Call Meeting to Order		3:47pm
Land Acknowledgement	Land Acknowledgement- Assiniboine College and the Offices of the ACSA are privileged to provide learning opportunities on the lands of the Dakota Oyate, Nakoda Oyate, Ininiwak, Nehethowak, Nehiyawak, Anishininewuk, Denesuline, Anishinaabeg, and the National Homeland of the Red River Métis."	
Introduction of Chair & Meeting Protocols	Introduction of Chair Quorum Sign-in Sheet (20) <i>Speaking Motions</i>	
Approval of Agenda		MOTION: Be it resolved that the consent agenda be adopted as presented. Moted by Keira Seconded by Arman Motion Carried.
Reading & Approval of Minutes and Attendance of Previous Annual General Meeting		MOTION: Be it resolved that the minutes and attendance from November 6, 2024, AGM be accepted as presented. Moted by Lexi Seconded by Toba Motion Carried.
Presentation of Audit for the year ending 2025	BDO Canada LLP was appointed as the Association's auditing firm for 2025–2028. Racquel Spuzak from BDO presented the audit findings. The audit was completed in accordance with Canadian Generally	MOTION: Be it resolved that the members of the ACSA approve the financial statements as presented.

	<p>Accepted Auditing Standards, with BDO's responsibility being to express an opinion on whether the financial statements are presented fairly.</p> <p>BDO issued a qualified audit opinion, consistent with prior years.</p> <p>A qualified audit opinion was issued, consistent with prior years. This qualification does not indicate any errors or misstatements.</p> <p>The auditors confirmed:</p> <ul style="list-style-type: none"> • The financial statements present fairly, in all material respects, the financial position of the Association. • BDO maintained full independence throughout the audit and complied with all ethical requirements. • No material misstatements were identified. • No concerns related to non-compliance with laws, regulations, or fraud were found. • The Association is expected to continue as a going concern. <p>Financial Results</p> <p>For the year ending June 30, 2025, the Association reported an excess of revenues over expenses of \$53,700, a significant turnaround from the prior year's \$303,000 deficit, which was largely due to the Crossroads renovation.</p> <p>Key financial highlights include:</p> <ul style="list-style-type: none"> • Revenue increased to \$1.5 million (from \$1.4 million), primarily due to higher student fee revenue. • Expenses decreased by \$282,000; last year included \$214,000 in renovation costs. • Total assets increased to \$981,000 (from \$948,000). • Cash and short-term investments rose to \$647,000. • Net assets increased to \$607,000, supported by the annual surplus. 	<p>Motioned by Adeniran. Seconded by Martin. Motion Carried.</p>
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	<ul style="list-style-type: none"> • Cash generated from operations was \$80,600. • Capital additions totaled \$29,000, mainly related to the new app. • Overall cash increased by \$25,500 year-over-year. <p>The Association remains financially dependent on the college, with student fees (collected by the college and transferred to the ACSA) accounting for 38% of total revenues.</p> <p>Overall, the financial statements reflect a strong and improving financial position, with sustainable operations and adequate reserves for future needs.</p>	
Approval of By-Law Changes	<p>By-Law changes attached below.</p> <p>Bone did ask if change 4.2.2 effected those members who may be voted in after the retreat. G.Fisher let her know that it did not.</p>	<p>Be it resolved that the by-laws dated October 29, 2025 be adopted as presented in their entirety.</p> <p>Motion by Cook.</p> <p>Second by Jones.</p> <p>Motion Carried.</p>
Note on Upcoming Budget	<p>More information will be provided in the new year.</p>	
Notes on Important Changes coming to the ACSA.	<p>We launched our new Student App in September 2025.</p> <p>We donated \$20,000 to the ACSA Leadership Award so that this award can continue to support students in the future.</p> <p>We're excited to welcome a new staff member joining the ACSA team in January 2026. More information will be provided to members when this new individual is hired.</p>	
Close Meeting		<p>Be it resolved that the SAC AGM be adjourned at 4:07PM.</p> <p>Motioned by Maceda.</p> <p>Seconded by Rarza.</p> <p>Motion Carried.</p>

Changes to By-Laws 2025-2026

Number	What the By-Law Said	Changed To Say	Reason
2.3.2	The Executive Director and Staffs shall liaise with the VP of Engagement to administrate and supervise all Student Clubs as detailed in the terms of reference	Removed from By-Laws	Clubs have been handed over to the Student Engagement Coordinator to run and facilitate
3.1.1 (a)	Added	Students who have scheduled breaks during the regular academic year (September to April) are still expected to actively participate in regular SAC meetings and events.	This was added because with many different cohorts now, not all students have a regular schedule of September to May.
3.1.2	Added	Be a Full Time Student taking a minimum of 3 courses per term	This is to make sure that the Executives are on campus and activity participating and available when needed
3.1.2 (E-i)	Added	Students with full-time academic obligations during this period (e.g., practicums, internships, or co-op placements) may still run for Executive positions. If elected, they must work with ACSA Executive Director to develop a modified summer work plan that balances their academic requirements with the operational needs of the ACSA. Approval of a modified plan is at the discretion of the Executive Director and must ensure the elected Executive can effectively fulfill their duties.	This is added because it is unfair to now allow students to run for executive positions due to a practicum
3.2.2	Uncontested position(s) in the election shall be acclaimed, unless it is voted in full (100%) unfavored, in which the position shall stay vacant	If a position is uncontested, the options are replaced with Yes/No. Candidate must receive over 50% of votes in affirmation to be successfully elected, or the position may remain vacant.	Changed to be more clear
3.3 (D)	Members must attend in person (excluding Members from Remote Campuses)	Exception for: Members at the Remote Campuses Those facing exceptional circumstances such as illness, personal emergency, ect. (Must gain permission from President)	Adding those who are also facing exceptional circumstances to this.
3.3 (G)	Added	Meetings should not exceed two (2) hours, unless extended by a majority vote.	Length of the meetings was not listed
4.1.1 (D)	Added	If the quorum of SAC is not met, the purchase may be approved by the Executive Council and shall be communicated in next full SAC Meeting.	To make sure spending can be approved as it is needed and there aren't delays.
4.1.2	Added	4.1.2 Expenditure Exceptions a) Exceptions are made for the following GL Codes, where it is more appropriate for the Executive Director	This was added to make operations of the SAC more efficient.

		<p>or the designated Committee to make spending decisions:</p> <ul style="list-style-type: none"> i. GL Code 5460 Professional Development ii. GL Code 5480 Staff Appreciation iii. GL Code 5605 Office Supplies, iv. GL Code 5705 Parkland Campus Expenses v. GL Code 5705 Southport Campus Expenses vi. GL Code 5715 Winnipeg Campus Expenses <p>b) All expenses made under these GL Codes must be reported at the next SAC Meeting.</p>	<p>Items that pertain to staff and the office should not need to go through the SAC every time it is over \$500. Staff are overseen by the executive director so it makes sense that they make these decisions and report on them.</p> <p>For the remote committees, they only host meetings once a month. Having to always come back to the SAC for approval can make operations hard. It makes more sense to allow them to spend their allocated fund as their committee sees fit with the direction of a staff member.</p>
4.2.2	Updated the table	<p>If a representative misses the retreat, they lose their first term honorarium</p>	<p>Executives face smaller deductions for missing the retreat or orientation because they work throughout the summer and enter the academic year with a strong understanding of their roles, responsibilities, and ongoing projects. The retreat primarily reinforces skills and processes they have already been practicing.</p> <p>In contrast, representatives rely heavily on the retreat for their initial training and role understanding. Missing it creates significant knowledge gaps and requires staff and executives to dedicate additional time to bring them up to speed.</p> <p>For this reason, a full first-term honorarium deduction serves as both a practical and motivational measure, it reinforces the importance of attending the retreat and ensures representatives take the training seriously. A smaller deduction (e.g., \$150) may not provide sufficient incentive to attend.</p>