

**Assiniboine College Students' Association
Annual General Meeting
November 6, 2024**

Cafeteria Classroom & Online

In-Person Members: Alec Walters, Brianna Richard, Brielle Deschamps, Hardeep Singh, Jayden Klassen, Jimmy James, Jimmy Teichroeb, Jordan Nunes, Monica Chira, Qinzhi Pan, Webber Xu, Hannah Avinante, Manpreet Jesal, Alec Mctavish, Max Leboutillier, April Gintu, Joy Affah, Benedicta Quarshie, Haley Thomson-Nychuk, Natalie Noto-Ruddick, Oluwadare Mofiyinoluwa-Daniel, Nahat Posle, Komalpreet Kaur, Harmanpreet Kaur, Sukhpreet Singh, Titilope Ajao, Tia Ming Chen, Kaitlyn Cameron, Natalia Daqui Loureiro, Joy Attah

Online Members: Kayla Cool, Alyssa Copones, Shaiffy Shienh, Xavier Jhon Rosarda, Maahi Patel, Yuwen Yang, Seri Poduel, Sabrina Beck, Katrece Nisperos, Norvic Tolentino, Jade Cerdon, Jamaica Patulot-Maglalang, Kim Dela Cruz, Caitlyn Ambatan, Inara Koester, Enrico Olazo

Staff/Others: Alyshia Holden, April Conkright, Racquel Spuzak

Agenda

Item	Discussion	Action
Call Meeting to Order		Called to order at 4:38pm
Land Acknowledgement		
Introduction of Chair & Meeting Protocols	Introduction of Chair Quorum Sign-in Sheet (20) Speaking Motions	
Approval of Agenda		MOTION: Be it resolved that the consent agenda be adopted as presented. Motioned by Xu. Seconded by Klassen Motion Carried.
Reading & Approval of Minutes and Attendance of Previous Annual General Meeting		MOTION: Be it resolved that the minutes and attendance from December 13 th , 2023, AGM be accepted as presented. Motioned by Nunes. Seconded by James. Motion Carried.
Presentation of Audit for the year ending 2024	Presented by Racquel Spuzak from BDO: The audit confirmed that the financial statements accurately reflect the organization's financial position, following Canadian accounting standards for not-for-profit organizations. The organization's assets are managed appropriately and are sufficient to continue operations. A new long-term liability was noted for renovations, with repayment scheduled over the next ten years. Decrease in net assets from last year due to increased expenses, particularly in renovations, salaries, and health and dental costs. Revenue increased due to student and health and dental fees, allowing for expanded activities.	MOTION: Be it resolved that the members of the ACSA approve the financial statements as presented. Motioned by Loureiro. Seconded by Walters. Motion Carried.

	<p>Expenses also rose, primarily in health and dental, salaries, and renovations, resulting in a deficit for the year, largely due to renovation costs.</p> <p>The organization maintains a healthy financial position with adequate cash and investments.</p> <p>It is advised to continue using the budgeting process to align expenditures with expected revenue.</p>	
Approval of By-Law Changes	See Change Log Below.	Be it resolved that the by-laws dated October 30 th , 2024, be adopted as presented in their entirety. Motioned by Klassen. Seconded by Nunes. Motion Carried.
Forgiveness Note	<p>A forgiveness note was presented to conclude the discrepancy between the operation of the ACSA and the Bylaw due to the Bylaw update proposal in 2024 October.</p> <ol style="list-style-type: none"> 1. Committees operating under different guidelines prior to new By-Laws approval for the period (May 1st, 2024 - November 6th, 2024). Disregarded guidelines for this period are outlined below: <ul style="list-style-type: none"> • Exclude Remote Chair in Executives Committee • Campaigns & Action Committee is dissolved • Election Committee is replaced by Election Official • Engagement Committee is dissolved 2. Committees operating in different capacity after new By-Laws approval (2024 November – 2025 April) <ul style="list-style-type: none"> • Remote Campus Committee continues to operate in current SAC 3. AGM hosted with reduced notice made to general membership 	Be it resolved that the forgiveness note be accepted as presented. Motioned by Quarshie. Seconded by Chira. Motion Carried.
Note on Upcoming Budget	The new budget will be available prior to the March Elections.	
Close Meeting		Be it resolved that the SAC AGM be adjourned at 5:01PM. Motioned by Loureiro. Seconded by James. Motion Carried.

By-Law Change Log for 2024-2025

The contents are re-arranged under new structure. Some sections are split to adopt in the new structure.

Old	New	Note
1. General	Terminologies	1. Terminologies is separated in the appendix.
2. Purpose	1. General & Purpose	2. Mission and vision are rewritten as part of the General & Purpose.
3. Membership	2. Members & General Meetings	3. Word update for definition of membership.
4. Meeting of Members	2. Members & General Meetings	4. Combine with 3. Membership to form a new section. 5. Detailed procedures are concluded as standard in the new By Law with step-by-step explanation moved to Manual (future project).
5. SAC	3. SAC	6. Merged with other sections that concern meeting, responsibilities and functions. Representatives' responsibilities are summarized. 7. Conflict of interest is moved here. 8. All Clubs related text and elements are removed. 9. Adding Clubs as ED responsibilities in the By Law.
6. Meeting of SAC	3. SAC	10. Become a subsection of the new By Law 3. 11. Detailed procedures are concluded as standard in the new By Law with step-by-step explanation moved to Manual (future project). 12. Add bi-weekly update as common responsibility 13. No more special SAC Resolution. Only one type of Resolution moving forward.
7. Officers	5. Office & Authorities	14. Merged with other sections that concern the authorities of ACSA.
8. Committees	3.5 Standing Committees, 3.6 AD-Hoc Committees	15. Become a subsection of the new By Law 3. 16. Vote of referendum will be conducted by Ad-Hoc Committee. 17. Operation Committee duty wording update 18. Wording update for all committee mandate 19. Transform general Committee led by VP of D&I and VP of Engagement to ad-hoc committees for upcoming events and initiatives. 20. Formally introduce Internal Interview Committee as Ad-Hoc committee with extra set of properties 21. Remove spending authority for ad-hoc committee 22. Remote Campus Committee replaced by Committee of each remote campus
9. Elections	3.1 Election & Formation	23. Become a subsection of the new By Law 3. 24. Formally introduce Election Policy in the formation of SAC. 25. Specify the relation of General Election and By Election 26. Specify the term of SAC
10. Representative Appointments & Executive Interim Appointments	3.1 Election & Formation	27. Adopt wording to fit in the Election and Formation 28. Appointed Member Is now recognized as elected
11. Board Accountability & Removal from Office	3.4 Removal & Termination	29. Detailed removal procedure is moved to Manual (future project)
12. Conflict of Interest	3.1 Roles and Responsibilities	30. Become part of SAC Members duties and responsibilities
13. Protection of Directors & Officers	1.2 Governing Structure 5.3 The Officers of the ACSA	31. Wording updates to clarify Officers and their duty 32. Formally introduce their role under governing structure 33. Wording updates to protection range

	5.4 Protection	
14. By Law Amendment	6. Amendment	34. Wording updates to adopt Referendum as a form of Special General Meeting 35. Develop Special General Meeting procedure in Manual (future project)
15. Corporate Office & Seal	5.1 Office Location 5.2 The seal of the ACSA	36. Integrate into By Law 5
16. Financial Matter	4. Finance	37. SAC to splitting honorarium changed to be shared with any Members contributing to ACSA 38. Formally introduce Financial Policy
17. Policy	1.2 Governing Structure	39. Integrate in Governing Structure

Other point to note

1. Define acclaimed. Unless they are 100% voted in no.
2. SAC Quorum is $\frac{3}{4}$. Vote is 50%+ (AKA simple majority)
3. Committee Meeting can be remote, but SAC Meeting must be in person.
4. Change VP Engagement, VP D&I committee to take advantage of ad hoc committee and dismiss their current committee. E.g. No more Engagement Committee to run Sun of Beach but Sun of Beach ad hoc Committee will be created until the event concludes.
5. Add 3 SAC members as new requirements for forming any new committee.
6. Remote campus chair is replaced with representative of each remote campus, which is a fallback to previous set up.
7. Introduce Representative of Interactive Media, a new representative of Peter School of Business in addition to existing Business Representative.