

**Call to Order: 3:47 pm**

**Attendance: Jonn Olson, Ariel Cummer, Sydney Huston, Katrina Spangler, Gina Carnegie, Justice Constant, Mubarak Adewumi**

**Online: Kailee-Rae Delmage, Emma Babiak**

**Regrets: Alycia Canada**

### **Land Acknowledgement**

Assiniboine Community College campuses and the offices of the ACCSA are located on the traditional territories of Treaty No. 1 and Treaty No. 2, and the shared traditional lands of Cree, Oji-Cree, Dakota, Dene and Anishinabek/Ojibwe peoples, and the national homeland of the Red River Metis.

## **1.0 Consent Agenda**

### **1.1 Approval of Agenda**

### **1.2 Approval of Minutes of Previous SAC Meetings**

#### **a. 2023.11.22**

### **1.3 Approval of Attendance of Previous Meetings**

#### **a. 2023.11.22**

**a) Attendance:** Amanda Hamm, Karley Woods, Alycia Canada, Ariel Cummer, Faith Manulak, Justice Constant, Gina Carnegie, Sydney Huston, Katrina Spangler, Mubarak Adewumi

**b) Online:** Emma Babiak, Kailee-Rae Delmage

**c) Regrets:** Jonn Olson

**MOTION: Be it resolved that the consent agenda by adopted as presented, Motioned by Cummer, seconded by Huston, motion is carried.**

## **2.0 New Business**

### **2.1 International Students**

Mubarak wanted to address monthly newsletter to international students, regarding their asks of him. Feels we fell short in November. Karley has a lot to do and doesn't want to add more to it. Sent on December 1, to the group of international students. Students are not allowed to send mass emails to students at the college. Amanda explained that unless you've collected the emails, you cannot use the college data base to contact. These emails should go through Karley.

Mubarak asks what the solution to getting these newsletters out to international students. Amanda explained that we cannot force IT to get us mailing lists faster.

International Trade Fair – show casing crafts at a discounted price – this could take place in Crossroads or the SA Event Space. Mubarak is thinking this could

take place between 12-1PM during the students' common block. Mubarak is looking for advice as to whether this should be run as a club or council event. He would like this event to take place before the end of the year, however we have lots of events lined up so it's looking like it will have to take place sometime in January. Justice Constant mentioned that Indigenous crafts could be sold as well as part of the International Trade Fair. Tabled for now.

## **2.2 Winter Carol-Oke**

- a. The space (CCM – Centre for Creative Media) and microphones are acquired. We just need the hot chocolate, cookies, and popcorn for the event. The date of this event is Thursday, December 14<sup>th</sup> from 3:30 – 5:30 p.m. April to do the shopping for the cookies and hot chocolate.

## **3.0 Executive Updates**

### **3.1 Vice President of Operations**

- a. Ariel sent out the by-law changes to get approved today.

- b. **Bylaw Changes**  
**Page 14: 5.02**

Old By-law "Eighteen (17) members"

New By-law "Seventeen (17) members"

**Page 15: 5.07**

Old By-law "In addition to the members outlined in section 5.02., the SAC shall also include the following Ex-Officio Members:"

New By-law "In addition to the members outlined in section 5.02., the following Ex-Officio Members may attend:"

**Page 16: 5.09-d**

Old By-law "In addition to the duties outlined in Section 5.08. of these Bylaws, the President shall... Serve as an Ex-Officio Member on all standing and ad-hoc committees, unless otherwise stipulated in these Bylaws;"

New By-law "Serve as an Ex-Officio Member on all standing and ad-hoc committees, unless otherwise stipulated in these Bylaws; (This sentence was removed as it is very unfeasible for the president to do this)"

**Page 29-30: 8.20**

Old By-law "The Remote Campus Committee shall be comprised of:

- a. The Remote Campus Chair, as Committee Chair; 30

b. A student representative from each Satellite Campus, Rural Rotating Site, and/or contract site of the college, including; Parkland, Winnipeg, Southport, and each of the Rural Rotating Sites and/or contract sites of the college, as appointed by the Remote Campus Chair.

c. The Executive Director or designate as an Ex-Officio Member;

d. One (1) College liaison from each of the Winnipeg, Parkland, Rural Rotating Sites and Contract Sites as an Ex-Officio Member(s); and e. The President as an Ex-Officio Member."

New By-law "The Remote Campus Committee shall be comprised of:

a. The Remote Campus Chair, as Committee Chair; 30

b. Between 1-3 student representatives from each Satellite Campus, Rural Rotating Site, and/or contract site of the college, including; Parkland, Winnipeg, Southport, and each of the Rural Rotating Sites and/or contract sites of the college, as appointed by the Remote Campus Chair.

c. The Executive Director or designate as an Ex-Officio Member;"

**Page 30: 8.20- d**

Old By-law "The Remote Campus Committee shall be comprised of... One (1) College liaison from each of the Winnipeg, Parkland, Rural Rotating Sites and Contract Sites as an Ex-Officio Member(s); and"

New By-law "One (1) College liaison from each of the Winnipeg, Parkland, Rural Rotating Sites and Contract Sites as an Ex-Officio Member(s); and (This sentence was removed as Winnipeg doesn't have a staff liaison and their committee has worked well.)"

**Page 35: 10.02- b**

Old By-law "In the case that a SAC Member is appointed to an Executive position immediately following the Winter semester general election, they may be allowed to assume that position for the remainder of the term pending the following terms being met... The SAC Member has completed the required hours of employment between May 1st and August 31st;

i. President: Six hundred and sixteen (616) hours; or

ii. Vice President: Two hundred and fourteen (214) hours."

New By-law "In the case that a SAC Member is appointed to an Executive position immediately following the Winter semester general election, they may be allowed to assume that position for the remainder of the term pending the

following terms being met... The SAC Member has completed the required hours of employment between May 1st and August 31st;

- i. President: Six hundred and sixteen point twenty-five (616.25) hours; or
- ii. Vice President: Three hundred and six (306) hours.

**Page 37: 11.02- c**

Old By-law "All issues related to the conduct and accountability of SAC Members, or the subsequent disciplinary actions taken to address these issues, shall be brought forth to the Internal Review Committee. This includes, but is not limited to... Chronic absenteeism or neglect of duties as required of each SAC Member; and"

New By-law "All issues related to the conduct and accountability of SAC Members, or the subsequent disciplinary actions taken to address these issues, shall be brought forth to the Internal Review Committee. This includes, but is not limited to... Chronic absenteeism or neglect of duties as required of each SAC Member; (Exemptions for Mandatory academic activities)"

Another Change: We are making the Remote Campus individual a non-executive individual.

We've been discussing hiring a new staff member to take over the Rural Rotating Committee to support all the rural campuses. They would support the committee, representatives and council members as the regular SA staff do. Emma Babiak advised that there could just be more reps instead of a staff hire, and she advised that she would have liked to voice her opinion before the decision for a remote campus individual to be a non-executive individual.

Amanda suggested we leave the rural campus individual as an executive. Emma advised there are lots of rural campuses and not enough representatives to support the campuses.

**MOTION: Be it resolved that the proposed by-law changes above be approved to be presented at the AGM. Motioned by Cummer seconded by Carnegie. Motion Carried.**

**3.2 Vice President of Engagement**

- a. The engagement committee has started planning the end of year gala. Additionally, there will be events next week for Jingle All the Way into Wellness Week (Dec 11 – Dec 14). Amanda had asked Gina if she could make a champagne wall for the gala. Gina advised this may cost too much with the cost of wood to make it. We could ask ACC where they got their champagne wall. One problem is that we don't know if Eagle's Nest would let us bring in a champagne wall.

- 3.3 Vice President of Diversity & Inclusion**
  - a. No updates
  
- 3.4 Remote Campus Chair**
  - a. **Get to know Reps Meeting**
    - a) There was an hour and a half meeting with all the reps to get to know each other and the committee. They used the Robert's Rules in their second committee meeting,
  - b. **Remote Campus Committee Update**
    - a) Dauphin has lots of people with events and are receiving good feedback. Currently trying to get the Winnipeg campus more involved.
  
- 4.0 Executive Director Updates**
  - 4.1 New office – Not there yet
  - 4.2 Intramurals have started
  - 4.3 Staff retreat
  - 4.4 Dates the SA office will be closed Dec 20<sup>th</sup> to Jan 2<sup>nd</sup>, 2024
  - 4.5 Audit is all done
  - 4.6 Will be looking at the budget in the new year; council to vote on this and give feedback before their term is finished
  - 4.7 Working on Welcome Weeks in partnership with ACC for January 2024
  - 4.8 Gina had asked about Alyshia's PD request – Amanda advised that SA staff will put in their requests and staff will take turns so it's fair for everyone.
  - 4.9 Each council member gets \$400 for PD purposes
  
- 5.0 Upcoming Dates, Reminders, & Deadlines**
  - 5.1 **Jingle All the Way to Wellness Week – December 11-14, 2023**
  - 5.2 **December Birthday Celebration - Wednesday, December 13, 2023**
  - 5.3 **SAC AGM – Wednesday, December 13, 2023**
    - a. Will cover the financial audit
    - b. Pass the by-laws
    - c. Derek Turner will be talking about feasibility study of student housing at the North Hill Campus
  - 5.4 **SAC Meeting - Tuesday, December 19, 2023**
    - a. This meeting is cancelled.
  - 5.5 **Staff Retreat – December 20-21, 2023**
  - 5.6 **Staff Away - Friday, December 22, 2023**
  - 5.7 **SAC Meeting – Wednesday, January 17, 2024**
  
- 6.0 Open Forum**
  - 6.1 Sun of a Beach – Sydney has been getting numbers to see if it's possible; she is looking at doing it at Eagle's Nest at the field house area where sports events take place. Would set up in the morning and rent out the space for the day. Potentially start at 11AM. They would have 3 courts with teams. The potential revenue for this event would be \$6,440. We'd have to pay \$175/hour to rent the space. We would need volunteers to help set up the Sun of Beach event, ref the games and set up the social. Looking at the weekend of March 2<sup>nd</sup> into spring



break or February 24<sup>th</sup> (both are Saturdays) – Sydney chose these dates because then they could potentially talk to Athletics and the Alumni Board for extra help with the event. Sydney has titled this 'Sun of a Beach 2.0'.

- 6.2** Gina has been asked by multiple students about how they can get their medications covered. Gina advised that students find the Student Vip site hard to navigate.
- 6.3** In the Club guide there is a clause that the ACCSA can support club events.
- 6.4** Gina advised that the Trades Committee at the North Hill Campus don't do committee meetings in December as per Jim and Kevin. Amanda advised that if people don't show up that it's okay.

**7.0 Adjournment: 4:48 p.m.**

MOTION: Be it resolved the SAC meeting be adjourned at 4:48 p.m. motioned by Huston seconded by Spangler. Motion Carried.

After these minutes are approved in the following SAC Meeting:

**Meeting minutes to be signed by Executive signing authorities**

Name	Title	Signature

**Date: December 6<sup>th</sup>, 2023**