



**Call to Order: 3:46PM**

**Attendance: Ariel Cummer, Alycia Canada, Alyshia Kelbert, Amanda Hamm, Sydney Huston, Katrina Spangler, Gina Carnegie, Justice Constant, Emma Babiak, Kailee-Rae Delmage, Faith Manulak**

**Regrets: Tasha Swanepoel**

### **Land Acknowledgement**

Assiniboine Community College campuses and the offices of the ACCSA are located on the traditional territories of Treaty No. 1 and Treaty No. 2, and the shared traditional lands of Cree, Oji-Cree, Dakota, Dene and Anishinabek/Ojibwe peoples, and the homeland of the Red River Metis.

### **1.0 Consent Agenda**

#### **1.1 Approval of Agenda**

#### **1.2 Approval of Minutes of Previous SAC Meetings**

##### **a. 2023.10.11**

#### **1.3 Approval of Attendance of Previous Meetings**

##### **a. 2023.10.11**

**a) Attendance:** Amanda Hamm, Karley Woods, Jonn Olson, Alycia Canada, Ariel Cummer, Faith Manulak, Justice Constant, Sydney Huston, Katrina Spangler, Gina Carnegie, Mubarak Adewumi

**b) Online:** Emma Babiak, Kailee-Rae Delmage

**c) Regrets:** Tasha Swaenepoel

**MOTION: Be it resolved the consent agenda and attendance, minus last weeks minutes, be adopted as presented motioned by Canada. Seconded by Cummer.**

### **2.0 Old Business**

#### **2.1 Trades Committee**

- a. Gina has recruited members to her committees. Kevin and Gina have decided they do not need a rep from her class.**
- b. Would the trades committee like an SA staff representative? Gina has decided that she does not need an SA staff representative for the Trades committee.**
- c. PowerPoint sent to Jonn by Gina for time management; Gina would like to do a presentation about time management for school and future meetings.**

### **3.0 New Business**

#### **3.1 International Students**

- a. Mubarak has asked if there is a database for all international students, he would like to connect with them on a bi-weekly basis through email as an alternative to in-class visits to see what challenges they are facing as international students – He would like to reach out to see what he can do to help them with regard to academics and finances – Proposed for Mubarak to**

make an International Club to connect with international students that way – Also proposed sending a bi-weekly email (through Karley) however, Karley is not sure if she can send them just to international students; Karley has advised that she can include Mubarak's information for international students in the bi-weekly emails instead of a separate email so as not to overwhelm students with emails, Mubarak would like to send a survey to international students (through the biweekly email).

- b. Students have been saying they haven't been able to use their health insurance. Mubarak is wondering how we can educate them better on health insurance and making claims. We can try to find a time to have an information session with Ginnut about benefits and claims and potentially include it in communications that goes out to students.
- c. Mubarak has mentioned that a lot of students have a rough start academically, as students are complaining about instructors, courses not being quite flexible and the tuition being very expensive. Amanda has mentioned that the Students' Association does not regulate those kinds of things, however we can provide advocacy support, peer support as well as tutors to help students

### 3.2 Budget for North Hill Happy Hour

- a. We will not get food from the Alumni Association. Liquor License has been purchased along with the liquor liability insurance. We will be getting 5 cases of coolers. Three different options for food: chips & queso (\$339), 35 large pizzas (\$696), chips and salsa, 20 bags of chips, plates, ice cream sandwiches (\$248) this is to come out of the events budget. Beer left over is to be returned. Alyshia advised she can contact Quodoba to get a quote.

**MOTION:** Be it resolved that the SAC approve a budget of \$800 towards the North Hill Campus Happy Hour for November 17<sup>th</sup> motioned by Canada seconded by Manulak. Motion Carried.

### 3.3 Santa Parade Float

- a. SAC does not have representation at the Santa Claus parade. The date for this is November 18<sup>th</sup>. There is no cost to enter a float, it would just be costs that the SAC decides to put towards it. Deadline to enter this is November 16<sup>th</sup>. Prizes can be won at the Santa Claus parade as well. Amanda has suggested that this would need to have work invested into it by the council and staff to make it worthwhile. Gina has mentioned that she can get piping students, electricians and other trade students to help build the framework for the float, we just have to provide the idea/blueprint for it. Gina will see if the Trades Committee will be willing to help with this. The theme for the event is Parade of Lights. Jonn has a flatbed trailer he can use for this purpose as well. We have room in the event budget for this.

## 4.0 Executive Updates

### 4.1 Vice President of Operations

- a. No updates

**4.2 Vice President of Engagement**

- a. **No longer hosting a social in January, the AG Club will be taking over the event; we want to add social tickets to our self-care bags for December. Tickets are \$10/ticket. Will be distributed at both the Victoria Ave and North Hill Campuses. \$500 social tickets for the AG Club to be placed in the self-care bags that will be made by the SA. This is to release responsibility from the SA for this event.**

**MOTION: Be it resolved the SA approves \$500 from the engagement committee budget to be spent on 100 social tickets for the AG club for January 2024. Motioned by Canada seconded by Cummer. Motion Carried.**

**4.3 Vice President of Diversity & Inclusion**

- a. **No updates**

**4.4 Remote Campus Chair**

- a. **Remote Campus Committee – Waiting on talking about by-laws as they are waiting for two representatives from some of the larger campuses. There will be allowed 1 vote per campus. The by-law says 1 person from each campus needs to be appointed. Emma can go to Ariel to possibly change the by-law at the AGM in December.**
- b. **They would like a year one from Portage be a representative instead of Emma, which would work because Emma would be chairing and would not be able to vote. Emma has 2 people from Portage wanting to join.**
- c. **Popcorn Day was a success today, however there is no fridge yet. Furniture to be delivered soon.**
- d. **Ordered more water**
- e. **Alycia advised the Remote Campus Committee will need to construct a budget for their expenses**

**5.0 Executive Director Updates**

- 5.1 **The College would like to partner with the SA for Welcome Week activities for January, as well as if the SA could host a karaoke night in the Centre for Creative Media at around the end of January. Amanda has asked Katrina & Sydney (media & communications students) if they would like to help with this.**
- 5.2 **Amanda has reminded council that the job of the SA staff and student hires is to support initiatives put on by the Students' Association Council**
- 5.3 **Amanda traded her old laptop in for a new one – not billed for it**
- 5.4 **Phone bills – Some of our staff haven't had a phone to use, talked about passing phone bill coverage to be able to claim/reimburse costs related to phone bills – Still up for discussion – Jonn would like to settle the retro-active payments from the summer, from May 1<sup>st</sup> until October 30<sup>th</sup>, 2023 (July to October for Amanda). If we're still without an office in November, it will continue if we're still without phones. Jonn would like to either covering phone bills or providing a set amount as a bonus/perk of the job. Jonn has proposed a flat payment per month of \$100 retro-active from May 1<sup>st</sup> until the end of October.**

**MOTION: Be it resolved that the SAC approve \$2002.00 for retro-active phone bill reimbursements for staff members. Motioned by Cummer. Seconded by Canada. Motion Carried.**

- 5.5 Amanda looking into the staff group savings plan. Our current contribution percentage is 2% which is 4% lower than other organizations. Amanda is looking into it through AMICUS-C to be able to raise the percentage of contributions to the group savings plans. We're looking to see if this is something we can raise.
  - 5.6 Staff get 2 weeks of holidays for the first 3 years that are worked at the ACCSA. This is also being looked into to see if it can be adjusted at all.
  - 5.7 Amanda would like to put in an order of a \$100 worth of SA clothing to have on-hand for council and staff members, and also to wear to events. Thinking of ordering an assortment of t-shirts and sweaters.
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- 6.0 **Upcoming Dates, Reminders, & Deadlines**
    - 6.1 Fall Reading Week October 23-27, 2023
    - 6.2 Fall Grad Friday, October 27, 2023
    - 6.3 Halloween Spirit Day Tuesday, October 31, 2023
    - 6.4 SAC Retreat November 3-4, 2023
    - 6.5 SAC Meeting Wednesday, November 8, 2023
    - 6.6 Remembrance Day Saturday, November 11, 2023
    - 6.7 Officed Closed in lieu of Remembrance Day Monday, November 13, 2023
    - 6.8 North Hill Happy Hour November 17<sup>th</sup>, 2023
    - 6.9 Humble Brag event at new ACCSA office space in Crossroads (put on by The Foundation to celebrate student success), November 28<sup>th</sup>, 2023
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- 7.0 **Open Forum**
    - 7.1 From the 20<sup>th</sup> to the 21<sup>st</sup> of December will be the SA staff member's first staff retreat – SA staff is wondering if they can have the 22<sup>nd</sup> off. Jonn has agreed to this.
    - 7.2 Mubarak is wondering when we will be in our new office space; we have advised we were told October 30<sup>th</sup>; however, this date is subject to change – Mubarak was wondering there was any old furniture left in storage that he could take
    - 7.3 Mubarak is wondering if we can do a multi-cultural potluck that could be called 'International Day' where students from other cultures bring foods related to their culture, as well as entertainment. This is going to be brought to the engagement committee for further discussion.
    - 7.4 Our annual gala is at the end of the year on April 11<sup>th</sup>. Will possibly be partnering with recruitment and athletics. It will be at Eagle's Nest again. The theme would be 'All Around the World' where people can wear their traditional outfits and decorate according to the theme. An idea is to have a map to highlight where students are from across the world. Prize ideas are plane tickets, luggage and gift cards to restaurants that offer international cuisine. The food will be a steak meal, chicken meal and vegetarian lasagna. To be agreed upon by November 8<sup>th</sup>.



Council has agreed to the theme. Mubarak is wanting to add some of his ideas/recommendations to the gala.

- 7.5 Gina advised she went into Christie's to pick up a notebook. She noticed that there is no student discount for Christie's. Alyshia has mentioned Christie's is on the Paw Pass, and student ID just needs to be shown. Alyshia to email Christie's about this. Gina also mentioned that trades students could use some discounts at stores through the Paw Pass program and recommended New Systems Store and Mark's being added to the Paw Pass program.
- 7.6 The SA retreat will have an elder come visit and we will pay for their mileage and pay them as well through an honorarium. Amanda suggested \$50/hour as an honorarium.
- 7.7 Committees – There are three committees: Operations, Engagement, and Campaigns & Actions, you need to be on a committee as per the SAC by-laws. Mubarak had mentioned he wants to be on the Operations committee (operated by VP of Operations), Katrina and Justice would like to be on the Engagement committee (operated by VP of Engagement), Gina would like to be on Campaigns & Actions Committee (operated by VP of Diversity & Inclusion). Sydney Huston is still deciding. Emma is already on her own committee. Kailee-Rae is undecided. Kailee-Rae to be assigned to the Operations Committee.

**8.0 Adjournment: 5:27PM**

**MOTION: Be it resolved that the SAC meeting ends at 5:27PM. Moved by Cummer, seconded by Babiak. Motion Carried.**

After these minutes are approved in the following SAC Meeting:

**Meeting minutes to be signed by Executive signing authorities**

Name	Title	Signature

**Date:**