

**Attendance: Len Blakely, Ali Ramirez, Liz Francis, Charlene Nault, Blake Richardson, Tessa Klein, Julia Teichroeb, Brittany Blair, Erica McNish, Qudus Oseni, Nathaniel Ross, Samuel Dreger, Anmol Singh, Hannah Wowk, Karleigh Paul, Dee Taylor-John, Ethan Chartrand**

**Regrets:**

**Call to Order: 3:38PM January 11, 2023**

## **1.0 Land Acknowledgement**

Assiniboine Community College campuses and the offices of the ACCSA are located on the traditional territories of Treaty No. 1 and Treaty No. 2, and the shared traditional lands of Cree, Oji-Cree, Dakota, Dene and Anishinabek/Ojibwe peoples, and the homeland of the Red River Metis.

## **2.0 Consent Agenda**

### **2.1 Approval of Agenda**

### **2.2 Approval of Minutes of Previous Meetings**

- a. December 14, 2022

### **2.3 Approval of attendance**

- a. December 14, 2022

*2.3.a.1 Ali Ramirez, Anmol Singh, Blake Richardson, Charlene Nault, Dee Taylor-John, Hannah Wowk, Julia Teichroeb, Liz Francis, Nathaniel Ross, Qudus Oseni, Samuel Dreger and Tessa Klein*

*2.3.a.2 Brittany Blair 4:03pm*

*2.3.a.3 Len Blakey 4:48 pm*

*2.3.a.4 Regrets: Erica McNish (Approved) and Ethan Chartrand (Unapproved)*

**MOTION:** Be it resolved that the consent agenda be adopted as presented. Moved by Brittany seconded by Ali Motion Carried.

## **3.0 Old Business**

### **3.1 Nursing Rep:** Erica Taylor Scott

- a. Sends her regrets

### **3.2 Welcome New Members, round table**

- a. Introduction of council members and ACCSA staff (our names, positions and favourite sports & TV shows)

### **3.3 Tax Credit Clinic**

- a. ACC students' association is hosting a free tax clinic on March 22 & 29 from 3:30 – 5:30pm. We are recruiting volunteers to help students file their taxes. All volunteers will take web-based training on how to use the tax software. Email Alyshia Kelbert if interested in volunteering. ReplID can take 7-10 business days or up to a month to acquire, so register ASAP if interested. Sign up will go

through your personal CRA account. See full details here:

<https://staff.assiniboine.net/College-News/ArticleID/2454/Tax-Clinic-Coming-Soon-Volunteers-Needed> (Letter sent out to business students for recruitment)

### **3.4 Bi-Weekly Reports, REQUIRED**

- a. Reminder that the bi-weekly reports are required every two weeks

## **4.0 New Business**

### **4.1 Executive Director Update**

- a. AGM Date: February 15<sup>th</sup>, 2023

4.1.a.1 Need to vote in a new AGM date. Proposing that we move the AGM date, due to auditor RFP as it needs be voted in (during February 8<sup>th</sup> meeting). AGM to be moved to February 15. Other options include Feb 13, Feb 14 at a different time of day or any day of the following week. Need at least 20 people for the AGM. Feb 13 or 14 don't seem to work for some people, February 22<sup>nd</sup> may work better. AGM will be on February 22; SAC meeting will move to February 15.

**MOTION:** Be it resolved that the new AGM date be on Feb 22. Moved by Brittany seconded by Hannah Motion Carried.

- b. Election Timeline

4.1.b.1 Proposal to go with the same election dates as last year. Feb 27 (nominations open), March 13 (Nominations close), March 14 (All Candidates Meeting), March 14 (Campaign Period will open, right after All Candidates Meeting)

Suggestion by Julia to have the election dates opened earlier due to reading week. Suggestion to have nominations open on March 13. Karleigh will run the recommendation past staff members and bring it back to a SAC meeting.

### **4.2 ACCSA Gala Discussion**

- a. Volunteers

4.2.a.1 Looking for volunteers for the annual ACCSA Gala on April 14, 2023. Hannah, Dee, Erica, Nathaniel, Tessa, Qudus, Blake are interested in volunteering. Julia will let engagement committee know if their help is needed.

- b. Theme

4.2.b.1 This year is the 40<sup>th</sup> anniversary of the Students' Association, this would be the theme of the gala. We are looking at reaching out to past SA members to invite them to this gala in spirit of the 40<sup>th</sup> anniversary of the SA.

- c. Faculty Awards

4.2.c.1 The ACCSA has 3 awards we give out to students, ACC and Houston's Student Life Award, ACCSA Leadership Award, ACCSA Pat Josephson Memorial Award (Pat was the original manager of



the Students' Association) these awards are open to SAC, athletes, clubs, anyone that does some form of an extracurricular activity.

4.2.c.2 Faculty Awards: Student Advocate Award, Diversity & Inclusion Award, Commitment to Student Success Award (proposed by Julia) - non-monetary awards in trophy form

#### **4.3 Committee Updates**

**a. Campaigns & Action**

4.3.a.1 Talked about advocacy campaign: lots of people were unsure what advocacy was and were trying to get a hold of an advocate. Charlene clarified what advocates do and how advocacy works for students.

**b. Operations**

4.3.b.1 Reviewing policies and doing updates on bylaw and finance policies. Brittany is adjusting the table of contents for bylaws to make it easier to find information by adding clearer headings and organizing. Also working on procurement policy, working on getting a policy in place so that anytime SAC staff need to make large purchases there is a process to follow

**c. Engagement**

4.3.c.1 Jackbox day was rescheduled from December 15 to January 12 (12-1). Nathaniel will volunteer for this. Julia will help with set up. Ali mentioned the current clubs in existence at the ACCSA to familiarize everyone. Next meeting is tomorrow.

4.3.c.2 Volunteers for Jackbox

4.3.c.2.1 Nathaniel

**d. Winnipeg**

4.3.d.1 Have some new students starting, talking to them to see if there is anything they need

4.3.d.2 Samuel let us know that they have popcorn machines at the Winnipeg campus. Is not sure if they're using them for the event or if they belong to the college or SA. If not, we will get Brandy to send a popcorn machine

**e. Parkland**

4.3.e.1 January 25<sup>th</sup>, February 17<sup>th</sup> and March 24<sup>th</sup> are future meeting dates – New courses at the Parkland campus

4.3.e.2 Proposal: Parkland doing a welcome meal on January 17, next proposal is a Wellness Event for January 24<sup>th</sup>, wrote prices down: Chili and bread – welcome meal \$400 for chili \$20 for bowls and spoons, \$100 for popcorn \$15 for bags. Meal is for January 17th; popcorn is for a Wellness Event.

MOTION: Be it resolved that the ACCSA allocate \$420 for the welcome meal for the new parkland students, which will come from the Parkland budget line. Motioned by Samuel, seconded by Blake. Motion **carried**.



MOTION: Be it resolved that the ACCSA allocate \$115 for the wellness event for the Parkland campus, motioned by Samuel, seconded by Ali. Motion **carried.**

#### **4.4 Executive Updates**

##### **a. Operations**

4.4.a.1 A group has been working on the Paw Pass, Joe Beveerz has recently joined the Paw Pass program. Working with Anmol on barriers that international students face, such as living between 1<sup>st</sup> and 14<sup>th</sup> street and paying for prescriptions out of pocket (not sure if they know there is the option of direct billing), potential to add another preferred pharmacy that is right by Superstore and offers free delivery, so that it is closer for international students in the east end of Brandon. Request by Brittany for Medicine Shop Pharmacy to be added as a preferred pharmacy by Student VIP. Direct billing can be done at any pharmacy. Delivery option should be promoted to students as a more convenient option. Need more preferred providers, need to advertise more that they can do delivery: meet with Ginnut about this to get her opinion.

##### **b. Engagement**

4.4.b.1 The committee is planning B-Queer bingo for February 11<sup>th</sup> at BU in Bailey's Area. Wellness Spirit Week is coming up (in conjunction with ACC's Fill Your Cup) as well, which will have the Wellness Fair on January 26<sup>th</sup>. ACC is sending prizes to Winnipeg and Parkland; Alyshia knows more about this. Winnipeg, Parkland, and Portage campuses are encouraged to participate in the wellness activities.

##### **c. Diversity & Inclusion**

**4.4.c.1** Bingo – had 5 games, bingo seemed to be the biggest seller of the winter break activities

4.4.c.2 Received email from Pam Roberts, her and Brandy are working on Black History Month. Looking for idea from Charlene on what movie they should play, they are wondering if we can do popcorn for the event. They are planning on doing it on a Wednesday at 4:30 or 4:45. There is only one Wednesday that would work for the SA. We will supply drinks and snacks and it will come out of the campaigns and actions budget. International Day for the Elimination of Racism – planning on promoting this.

#### **5.0 Upcoming Dates, Reminders, & Deadlines**

**5.1 January 17-20:** Wellness Week

**5.2 January 23-27:** Wellness Spirit Week

**5.3 January 25:** SAC Meeting: ACC Board Room

#### **6.0 Open Forum**

**6.1** One of Brittany's friends is moving back to their country, Brittany suggested they donate their extra clothes to international students. Idea to do a clothing drive, similar to dress for success as it will be similar to business attire. Can benefit students in programs that would need it. Go in partnership with the Friendship Centre for this, as they do a dress for success program; concerns with this as the

Friendship Centre is for Indigenous peoples. Brittany will look into it more. Len has suggested if Westman Immigrant Services does any kind of coat drive and maybe we could partner with WIS instead. We can post a photo of the clothing on social media and connect it with students who are in need (Karleigh/Len's idea) - Dee wants to do the clothing drive for the end of the year, when students will be interviewing and going into the business world.

- 6.2** Anmol mentioned International students were unable to get their medical cards. This morning they were enrolled in the plan and were able to get their medical plan cards. Mistake was by the college. Make social media post about international medical plan cards being available (Student VIP).
- 6.3** Dee would like recognition for Karleigh for being at the SA for 6 years, Karleigh would like a gold name plate for her desk. Julia mentioned a \$500 gift card could be a good idea.

MOTION: Be it resolved that the ACCSA allocate \$500 plus the plaque money from the staff appreciation budget for Karleigh Paul's six-year anniversary at the ACCSA. Motioned by Ali seconded by Ali. Motion **carried**.

- 6.4** The college hosts administrative justice training, Karleigh and Alyshia both need to take it and the college offered to pay for one of them. It is a course designed to be able to properly advocate for students. Karleigh and Alyshia both need to take this course to continue to be advocates. Course costs \$1,131; amount will come from professional development budget line. Alyshia will take the course automatically, Karleigh brought this to council to take the amount out of the professional development budget line in order to take the course. This will be the only training done this year. Blake mentioned it would be more beneficial students for Karleigh to take this course/training as there would be a backup advocate for students in the event that Alyshia gets overloaded with advocacy cases. The course is from January 19 – 20.

MOTION: Be it resolved that the ACCSA approves the budget of \$1131 to provide Karleigh Paul with training for advocacy (Principles of Administrative Justice course) motioned by Blake seconded by Len. Motion **Carried**.

**7.0 Adjournment: 5:36**

MOTION: Be it resolved that the ACCSA adjourns the SAC meeting at 5:36. Motioned by Blake, seconded by Tessa. Motion **carried**.