

Call to Order: 5:00PM

Attendance: Alycia Canada, Justice Constant, Mubarak Adewumi, Faith Manulak, Emma Babiak, Kailee-Rae Delmage, Gina Carnegie, Tasha Swanepoel, Ariel Cummer, Sydney Huston, Amanda Hamm

Land Acknowledgement

Assiniboine Community College campuses and the offices of the ACCSA are located on the traditional territories of Treaty No. 1 and Treaty No. 2, and the shared traditional lands of Cree, Oji-Cree, Dakota, Dene and Anishinabek/Ojibwe peoples, and the homeland of the Red River Metis.

1.0 Consent Agenda

1.1 Approval of Agenda

1.2 Approval of Minutes of Previous SAC Meetings

a. 2023.09.27

1.3 Approval of Attendance of Previous Meetings

a. 2023.09.27

a) Attendance: Amanda Hamm, Karley Woods, Jonn Olson, Alycia Canada, Ariel Cummer, Faith Manulak, Justice Constant, Tasha Swaenepoel

b) Online: Emma Babiak, Kailee-Rae Delmage

MOTION: Consent agenda adopted as presented. Moved by Olson seconded by Swanepoel. Motion Carried.

2.0 New Business

2.1 Trades Committee

- Gina would like to start a trades committee; Gina to hold meetings and Kevin to buy food for the meetings
- Gina would be the Chair of this committee
- Goals for committee: gathering feedback, bring representatives to SAC meetings
- Spending authority: will be brought to council

MOTION: Be it resolved the ACCSA approves the formation of the ad-hoc Trades Committee effective October 11th until April 30th. Moved by Olson seconded by Manulak. Motion Carried.

3.0 Executive Updates

3.1 Vice President of Operations

a. No Updates

3.2 Vice President of Engagement

- a.** Had a meeting with the Winnipeg Campus Nursing Chair – would like to do a pin-in ceremony, the way we support the grad ceremony; to hold meeting with Emma to do a similar ceremony for the Parkland Campus

- b. Will look at other events the SA has coming up to see if they can also be done in Winnipeg or the Southport campus
- c. Wellness Fair went well; there was a good turnout of students
- d. Fridge ordered for the Southport campus – to be there in 10 business days
- e. Would like to book a Happy Hour Event for the North Hill Campus – To get a date asap to get permits in place; proposing a date of Friday, November 17
 - a) Volunteers needed for this

MOTION: Be it resolved that the SAC host a happy hour event at the north hill campus on November 17. Moved by Canada Seconded by Cummer. Motion Carried.

3.3 Vice President of Diversity & Inclusion

- a. No updates

3.4 Remote Campus Chair

- a. Doing recruitment for the Remote Campus Committee – received 3 responses to this from students – looking to get more students involved
- b.

4.0 Executive Director Updates

4.1 New Space

- a. Move into new space Oct 30, old stuff being discarded by facilities; Amanda, Jonn, and Alycia will go through boxes on Friday. If anyone can join, please do!

4.2 Staffing

- a. Hired 3 student positions (October 30 – May 1)
- b. Marketing & Communications Assistant – Christian
- c. Campaigns & Events Assistant – April
- d. Intramural Assistant – Carlos
- e. Retreat planning underway
- f. **2023-2024 Chamber Luncheon – Small Business Success Story with Tweedia**
 - a) October 19, 2023 at 11:30AM – 1:00PM

g. SA Clubs & Initiatives

- a) Had meeting about SA Clubs and initiatives seeking sponsorship and/or donation. This impacts Project Red as well as modifications needed to our Clubs Manual. For Project Red, I suggest we work with The Foundation again, so we can offer receipts for donations. I also suggest we modify our clubs manual so we are clear about what we are asking of clubs. Alycia will work with Ariel to update the clubs manual based on these discussions. Amanda will work with staff team on Project Red.

h. Bus Passes

- a) Amanda has advocated with the college to look at updating the agreement with the city. They are open to this. Also, in other bus pass news, we are wanting to go back to our own bus cards for next year

i. Alumni Board

- a) Alyshia and Amanda attended meeting. They will attend the Advancement Dinner on Nov 1 as board members. Amanda put a call

out to executive to see if others wanted to attend and said she'd bring it to council if above the \$500 needing council approval. It is not. Jonn will also join.

- j. **Check-in with permanent staff this week and next. Our next staff meeting is Tuesday of next week. With new student hires starting and our workplans complete, we will be looking at workplan revisions with a few goals:**
 - a) To make sure our workloads have us working at a healthy, sustainable level
 - b) To have us working in areas of our interest and skill wherever possible based on our job descriptions
 - c) Create workplans for student hires so they have meaningful work to do in their role on our team

4.3 Supporting Students at Rural Sites

- a. Looking at ways we can support students at rural sites. Meeting with Shirley from Wpg as follow up from visit to WPG. Alycia will be updating on this. Alyshia visited Dauphin. Rural rotating site committee has had two people put their names forward so far. Emma will update.

4.4 Happy Hour Update

- a. Was a great turn out. An event partnered with Alumni Association who donated food. Alycia working on one at the North Hill Campus.

5.0 Upcoming Dates, Reminders, & Deadlines

- 5.1 **Soccer Food Drive Sunday, October 15, 2023**
- 5.2 **Alyshia Kelbert returns Monday, October 16, 2023**
- 5.3 **SAC Meeting Wednesday, October 18, 2023**
- 5.4 **Fall Reading Week October 23-27, 2023**
- 5.5 **Fall Grad Friday, October 27, 2023**
- 5.6 **Halloween Spirit Day Tuesday, October 31, 2023**
- 5.7 **AUDIT October 30 – November 1, 2023**
- 5.8 **Advancement Dinner – November 1, 2023**
- 5.9 **SAC Retreat November 3-4, 2023**
- 5.10 **SAC Meeting Wednesday, November 8, 2023**
- 5.11 **Remembrance Day Saturday, November 11, 2023**
- 5.12 **Officed Closed in lieu of Remembrance Day Monday, November 13, 2023**
- 5.13 **Humble Brag – November 28 in our space**

6.0 Open Forum

- 6.1 **If anyone would like to sign up for the upcoming events, Alycia has made a shared document in the events folder where students can input their name to sign up**
- 6.2 **The SAC retreat is at Elkhorn Resort – Free for council members**
- 6.3 **Mubarak mentioned that he cannot see the events on the calendar**
- 6.4 **Amanda Hamm mentioned for council members to read the previous meeting's minutes as homework before starting the new meeting**



6.5 Mubarak wondering about events for International students – advised that he can request Jonn to put it onto next week's SAC agenda so any ideas can be addressed, as well as utilize the open forum for this

- a. Mubarak likes the idea of the SA taking control of issuing the bus passes again
- b. Mubarak mentioned that catching the busses are stressful, and with the winter coming, he is concerned about students standing in the cold weather waiting for transportation. Amanda mentioned that the bus shelter is under construction in-front of the college and it will be heated for students

7.0 Adjournment

MOTION: Be it resolved that the SAC meeting end at 5:41PM. Motioned by Cummer seconded by Canada. Motion Carried.

After these minutes are approved in the following SAC Meeting:

Meeting minutes to be signed by Executive signing authorities

Name	Title	Signature

Date: